



JB DUKE  
HOTEL

## Guest Acknowledgement of Hotel Dog Policy

Return to **FAX NUMBER** (919) 313-9614 or by  
**E-MAIL** to [reservations@jbdukehotel.com](mailto:reservations@jbdukehotel.com) prior to your arrival.

**The following does not apply to service animals.**

1. The dog policy is restricted to a **maximum of two**, over the age of six months.
2. Dogs must be up to date on all age appropriate vaccinations and house-broken.
3. Dogs are only allowed in our standard king or king suites based on availability (not available in double queen rooms).
4. Dogs cannot be left unsupervised in a guest room. Pet sitters can be arranged through our Concierge.
5. A fee will be applied to the room that the pet occupies:
  - a. If the guest is staying 1 - 4 nights, the onetime fee of \$150 will be applied
  - b. If the guest is staying 5+ nights, the onetime fee of \$250 will be applied
6. Guests with dogs must utilize **the stairwell or elevator located in the west end of the building to enter and exit the property.**
7. Dogs are not allowed in the following areas of the hotel:
  - a. Hotel lobby or other public spaces
  - b. Fitness Center
  - c. Food & Beverage outlets
8. Dogs must be leashed at all times, when outside the guest room, and under the control of their owner.
9. All guests must curb their dogs, in the designated dog walking area. Pet areas at the JB Duke are accessed via the second floor west exit, which leads to the fire lane adjacent to the parking garage.
10. Dog owners must clean up after their dogs.
11. The JB Duke Hotel reserves the right to remove animals from the premises if it is determined the animal is causing damage to hotel property and/or disturbing other hotel guests.
12. The JB Duke Hotel requires the guest to pay for any damage to hotel goods or property caused by their pet.

I, \_\_\_\_\_, have read the above JB Duke Hotel Dog Policy and I understand and will abide by policy guidelines. I also understand I must pay for any damage to hotel goods or property caused by my pet.

**Guest Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Witness:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Pet's Name:** \_\_\_\_\_

**Emergency Cell Phone:** \_\_\_\_\_

**Guest Name:** \_\_\_\_\_

**Confirmation Number:** \_\_\_\_\_